

Do you have experience with customs for the transportation sector?

Want to work for a company with a tremendous industry reputation?

How does working with a great team of people sound?

We are recruiting for a well-respected provider of a range of logistics solutions to clients across North America. They take pride in their ethical standards and place customer care at the top of their priorities. Due to their continued growth and the need to build in their customs department they have asked Sean Baker to assist them in finding an exceptional **CUSTOMS BROKER** for their Edmonton, Alberta office.

As a customer service focused individual, you will be responsible for managing the customs needs for a group of dedicated clients. You will manage all aspects of their needs and ensure any issues are addressed in a timely manner and follow through to measure success.

Aspects of your role will focus on:

- Providing guidance and feedback to clients on import requirements
- Tracking down missing documentation as required by ROR's
- Monitoring entries for status on CADEX
- ensuring entries are confirmed within the prescribed time frame on the TSR portal
- Troubleshooting rejects on customs entries
- Daily communicating verbally or written with various trade chain partners
- Prepare necessary information required for processing B2's for disputes or if errors identified
- Preparation of temporary imports, monitoring the re-export to close out E29B entries
- Act as the liaison with CBSA where necessary

Do you have the following qualifications?

- Five plus years of direct experience in a customs broker or rater type role.
- Strong knowledge of customs clearance process or other customs programs
- Preference for someone with CCS, professional designation, CTCS Etc.
- Excellent ability with Microsoft Office and other industry software programs
- Exceptional communication both written and verbal
- Ability to multi-task and manage in a fast-paced environment

If you meet the above qualifications and want to make your mark in an organization, please send your resume in a PDF or WORD format directly to Sean Baker at: sean@macdonaldsearchgroup.com. Please ensure your subject line includes the term: **Customs Broker**